

# Unauthorized Charges Dispute Letter

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Utility Company Name]  
[Utility Company Address]  
[City, State, Zip Code]

Dear Customer Service,

I am writing to formally dispute unauthorized charges on my utility bill for the account number [Your Account Number] for the billing period of [Billing Period]. After reviewing my statements, I identified charges totaling [\$ Amount] that I did not authorize or incur.

I request a detailed explanation of these charges and an immediate investigation into this matter. I have attached copies of my utility bills for your reference.

Please respond to this letter within 30 days to avoid any further actions. Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]