

# Unauthorized Charges Dispute Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Payment Platform Name]

[Customer Service Address]

[City, State, Zip Code]

## **Subject: Dispute of Unauthorized Charges**

Dear Customer Service Team,

I am writing to formally dispute unauthorized charges that appeared on my account on [insert date(s) of transaction]. My account number is [insert account number]. The charges in question are as follows:

- Charge Amount: \$[amount], Date: [insert date], Merchant: [insert merchant]
- Charge Amount: \$[amount], Date: [insert date], Merchant: [insert merchant]

I did not authorize these transactions, and I believe they were processed in error or as a result of fraud. I kindly ask that you investigate this matter and provide a refund for the amounts charged.

Attached are copies of my account statements highlighting the disputed charges along with any additional documentation required for this investigation.

Thank you for your prompt attention to this matter. I look forward to your response.

Sincerely,

[Your Name]