

Unauthorized Charges Dispute Letter

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Credit Card Company Name]

[Company Address]

[City, State, ZIP Code]

Subject: Dispute of Unauthorized Charges

Dear [Credit Card Company],

I am writing to formally dispute unauthorized charges on my credit card account, [Your Account Number]. I recently reviewed my statement and noticed the following transactions that I did not authorize:

- Transaction Date: [Date] | Amount: \$[Amount] | Merchant: [Merchant Name]
- Transaction Date: [Date] | Amount: \$[Amount] | Merchant: [Merchant Name]
- Transaction Date: [Date] | Amount: \$[Amount] | Merchant: [Merchant Name]

I request that you investigate these charges and remove them from my account as soon as possible. I have attached any relevant documentation, including copies of my statement highlighting the disputed charges.

Should you require any further information or documentation, please do not hesitate to contact me at the phone number or email address listed above.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]