

You're Invited to a Retirement Farewell Celebration!

Dear [Recipient's Name],

We are excited to invite you to a special farewell event honoring [Retiree's Name] as they embark on their retirement journey after [Number] years of dedicated service.

Event Details:

- **Date:** [Date]
- **Time:** [Time]
- **Location:** [Venue/Address]

Please join us to celebrate [Retiree's Name]'s remarkable career and wish them well in their next chapter.

Kindly RSVP by [RSVP Date] to [Contact Information].

We look forward to seeing you there!

Warm regards,

[Your Name]

[Your Title/Position]

[Your Organization]