

You're Invited to a Retirement Send-Off!

Dear Team,

It's time to say goodbye to our beloved **[Retiree's Name]** as they embark on their new adventure of morning naps and endless golf games!

Join us for a farewell party full of laughter, stories, and potentially embarrassing photos that we hope will be kept forever (*and we mean forever*) under wraps!

Details of the Event:

- **Date:** [Insert Date]
- **Time:** [Insert Time]
- **Location:** [Insert Location]

Come hungry and ready to celebrate **[Retiree's Name]**'s freedom from deadlines and meetings! Gifts are not required, but a witty retirement card is highly encouraged!

Please RSVP by [Insert RSVP Date] so we can ensure there are enough chairs for all the stories we plan to share!

Let's give **[Retiree's Name]** a send-off that they won't forget--until they get too old to remember!

Cheers,
[Your Name]