

Credit Report Dispute Letter

Your Name: [Your Name]

Your Address: [Your Address]

City, State, Zip: [City, State, Zip]

Email: [Your Email]

Phone Number: [Your Phone Number]

Date: [Date]

To:

[Credit Reporting Agency Name]

[Agency Address]

City, State, Zip: [Agency City, State, Zip]

Subject: Dispute of Incorrect Personal Information on Credit Report

Dear [Credit Reporting Agency Name],

I am writing to formally dispute the incorrect personal information that appears on my credit report. My name is [Your Name], and my Social Security Number is [Your SSN]. I recently obtained a copy of my credit report from your agency, and I noticed the following inaccuracies:

- Incorrect Name: [Incorrect Name] should be [Correct Name]
- Incorrect Address: [Incorrect Address] should be [Correct Address]

I have enclosed copies of documents that support my claim, including [list any attached documents, such as ID proofs or utility bills]. Please investigate these discrepancies and correct my credit report accordingly.

Thank you for your attention to this matter. I look forward to your prompt response to my request.

Sincerely,

[Your Name]