

# Payment History Request

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Credit Bureau Name]

[Credit Bureau Address]

[City, State, Zip Code]

## **Subject: Request for Payment History**

Dear [Credit Bureau Name],

I am writing to formally request my payment history as recorded by your bureau. This information is important for me to review my credit standing and ensure the accuracy of my financial records.

My details are as follows:

Name: [Your Full Name]

Social Security Number: [Your SSN]

Date of Birth: [Your Date of Birth]

Address: [Your Address]

Please include all payment histories related to my accounts within your records. I would appreciate your prompt attention to this matter and look forward to receiving the information at your earliest convenience.

Thank you for your assistance.

Sincerely,

[Your Name]