

# Notification of Alleged Breach of Settlement Agreement

Date: [Insert Date]

**[Your Name]**

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

**[Recipient's Name]**

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Notification of Alleged Breach of Settlement Agreement

I hope this letter finds you well. I am writing to formally notify you of an alleged breach of the settlement agreement dated [insert date of the agreement]. As outlined in the agreement, the following obligations were due to be fulfilled:

- [Obligation 1]
- [Obligation 2]
- [Obligation 3]

However, as of [insert date], I have observed that [describe the breach in detail]. This situation is concerning as it undermines the terms agreed upon in our settlement.

Please consider this letter a formal notification of this breach. I kindly request that you take immediate steps to resolve this issue. I believe that addressing this matter promptly will be in both our interests to avoid further escalation.

If I do not receive a response by [insert response deadline], I may need to consider further actions to protect my rights under our agreement.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]