

Account Verification Request

Date: [Insert Date]

[Recipient's Name]

[Company's Name]

[Company's Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

I am writing to request the verification of my account associated with the email address [Your Email Address]. I would like to confirm my identity and ensure the security of my account.

Please let me know if you require any further information or documentation to proceed with this verification process.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Phone Number]

[Your Address]