

# Bankruptcy Notification

Date: [Insert Date]

To: [Creditor's Name]

[Creditor's Address]

Dear [Creditor's Name],

We are writing to inform you that [Your Company/Your Name] has filed for bankruptcy under Chapter [X] of the Bankruptcy Code as of [Filing Date]. This decision was not made lightly and is a necessary step to address our financial difficulties.

Your outstanding balance of [Insert Amount] has been noted, and we want to communicate that all creditors will be treated equitably in the bankruptcy proceeding. Furthermore, we encourage you to file a proof of claim with the bankruptcy court to ensure your interests are represented.

Please direct all future correspondence related to this matter to our bankruptcy attorney, [Attorney's Name], at [Attorney's Contact Information].

We appreciate your understanding during this challenging time and thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]