

# Warning of Impending Legal Measures

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Warning of Impending Legal Measures

I am writing to formally notify you regarding the ongoing issue related to [briefly describe the issue]. Despite multiple attempts to resolve this matter, it remains unresolved.

This letter serves as a final warning that if this issue is not addressed by [insert deadline date], I will be compelled to take legal action to protect my rights and interests.

I urge you to treat this matter with the seriousness it deserves. Please respond by the aforementioned date to avoid any legal proceedings.

Thank you for your immediate attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Typed Name]