

# Payment History Request for Mortgage Eligibility

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Company/Organization Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request a detailed payment history related to my mortgage account. I am in the process of applying for a new mortgage and this information is vital to the eligibility assessment.

My mortgage account number is: [Your Mortgage Account Number].

I would appreciate it if you could provide the payment history from [Start Date] to [End Date]. If there are any fees associated with this request, please inform me beforehand.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]