

Payment History Request for Investment Verification

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to request a detailed payment history for my investment account #[Account Number] held with [Company Name]. This information is necessary for verifying my investment for personal records and financial planning.

Specifically, I would appreciate if you could provide me with:

- Transaction dates
- Payment amounts
- Investment type
- Any applicable fees

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]