

Partnership Exit Discussion

Date: [Insert Date]

[Partner's Name]

[Partner's Address]

[City, State, Zip Code]

Dear [Partner's Name],

I hope this message finds you well. I am writing to discuss the potential exit from our partnership, as I believe it is an important matter that requires our attention.

As we've previously discussed, I have been considering my future goals and how they align with the direction of our partnership. After reflecting on this, I feel that it may be in our best interest to begin discussions about my exit strategy.

I propose that we set a meeting at your earliest convenience to discuss the necessary steps and ensure a smooth transition for both parties. I firmly believe that we can handle this matter amicably and professionally.

Thank you for your understanding. I look forward to your response.

Warm regards,

[Your Name]

[Your Position]

[Your Contact Information]