

Reminder of Upcoming Stockholder Meeting

Dear [Stockholder's Name],

We are writing to remind you of our upcoming stockholder meeting scheduled for [Date] at [Time]. The meeting will take place at [Location/Online Platform].

Please find the agenda for the meeting attached:

- Welcome and Introductions
- Review of Financial Performance
- Election of Directors
- Discussion of Future Strategies
- Q&A Session

Your participation is important to us, and we encourage you to attend. If you are unable to join, please make sure to submit your proxy vote.

Thank you for your continued support.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Contact Information]