

# Escalation Letter for Unresolved Timeshare Issues

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

## **Subject: Escalation of Unresolved Timeshare Issues**

Dear [Recipient's Name],

I am writing to formally escalate my ongoing concerns regarding my timeshare account (Account Number: [Insert Account Number]). Despite several attempts to resolve these issues, they remain unresolved. My prior communications with your customer service team dated [insert dates of communications] have not yielded a satisfactory outcome.

The issues I am facing include:

- [Describe Issue 1]
- [Describe Issue 2]
- [Describe Issue 3]

I kindly request your immediate attention to this matter. I expect a prompt response within [Insert a reasonable time frame, e.g., 10 business days]. Should these issues remain unaddressed, I will be forced to consider further action to protect my rights as a timeshare owner.

Thank you for your attention to this pressing matter. I look forward to your timely response.

Sincerely,

[Your Name]