

Complaint Letter Regarding Timeshare Management

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Timeshare Management Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally express my dissatisfaction with the management of my timeshare property located at [Property Address]. I have encountered several issues that have not been addressed, and I believe it is important to bring them to your attention.

Firstly, [describe the first issue in detail, e.g., maintenance problems, booking issues, etc.]. This has caused significant inconvenience and dissatisfaction.

Additionally, [describe the second issue]. Such ongoing problems have greatly affected my experience and enjoyment of the timeshare.

Despite my previous attempts to resolve these issues through [mention previous correspondence or phone calls], I have not seen any improvement or received a satisfactory response.

I kindly urge you to address these matters promptly. I expect a written response within [insert reasonable time frame, e.g., 14 days] to discuss how we can resolve these issues effectively.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]