

Complaint Regarding Renewable Energy Service

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

To,

Customer Service Department

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear Customer Service Team,

I am writing to formally complain about the ongoing issues I have been experiencing with your renewable energy service at my residence. Despite my previous attempts to resolve the matter via phone and email, the issues persist, and I believe it is important to escalate this matter.

Details of the complaint are as follows:

- Service Account Number: [Insert Account Number]
- Description of the issue: [Briefly describe the issue, e.g., poor service, billing discrepancies, service outages]
- Date of first occurrence: [Insert Date]
- Previous correspondence reference: [Insert any reference numbers or previous communication details]

I kindly request that you address this issue promptly and provide a resolution. I trust that you will take my complaint seriously and take the necessary steps to improve the service.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]