

Letter of Complaint: Energy Bill Discrepancy

Date: [Insert Date]

To,

Customer Service Department
[Energy Company Name]
[Company Address]
[City, State, Zip Code]

Subject: Discrepancy in Energy Bill for Account #[Your Account Number]

Dear Customer Service Team,

I am writing to formally address a discrepancy in my recent energy bill for the month of [Insert Month/Year]. Upon reviewing the bill dated [Insert Bill Date], I noticed that the total amount charged of [Insert Amount] seems incorrect, as it is significantly higher than my average monthly charges.

According to my records, my previous bills have averaged around [Insert Average Amount]. Additionally, there have been no changes in my energy usage patterns that would account for such a large increase. I kindly request a detailed explanation of the charges and a review of my account to rectify any potential errors.

Please provide me with the results of your investigation at your earliest convenience. I can be reached at [Your Phone Number] or [Your Email Address]. Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]
[Your Address]
[City, State, Zip Code]