

Termination of Investment Account

Date: [Insert Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request the termination of my investment account with [Company Name], effective immediately. My account number is [Account Number].

Due to [reason for termination, e.g., personal reasons, financial situation], I have decided to close my investment account. Please process this request and confirm the closure of my account in writing.

I would appreciate your assistance in ensuring that any remaining funds are transferred to my bank account as follows:

Bank Name: [Bank Name]

Account Number: [Account Number]

Routing Number: [Routing Number]

Thank you for your attention to this matter. If you require any further information, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]