

# Notification for Investment Account Termination

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally notify you of my decision to terminate my investment account with [Company Name], effective [Termination Date]. The account number is [Account Number].

Please take the necessary steps to finalize this termination and ensure that all remaining funds are transferred to my designated bank account, [Bank Account Details], as per the guidelines outlined in our agreement.

If you require any further information or documentation to process this request, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your assistance and support during my time as an investor with your firm.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]