

Notice of Investment Account Withdrawal

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Investment Firm Name]

[Firm Address]

[City, State, Zip Code]

Dear [Investment Firm Name],

I am writing to formally request the withdrawal of funds from my investment account with the account number [Insert Account Number]. As per the terms and conditions outlined at the time of my investment, I would like to initiate this withdrawal effective [Insert Desired Date of Withdrawal].

Please transfer the withdrawn amount of [Insert Amount] to my bank account as per the details provided below:

Bank Name: [Insert Bank Name]

Account Number: [Insert Account Number]

Routing Number: [Insert Routing Number]

I would appreciate it if you could process this request at your earliest convenience and confirm once the withdrawal has been executed.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]