

Funding Request Letter

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Investor's Name]
[Investor's Title]
[Investor's Company]
[Investor's Address]
[City, State, Zip Code]

Dear [Investor's Name],

I hope this letter finds you well. My name is [Your Name], and I am the [Your Position] at [Your Company Name]. We are currently seeking funding to support [briefly describe your project or business].

We believe that with your support, we can achieve [mention the goals and potential impact of your project]. We are seeking [amount of funding] over [time period], which will enable us to [specific uses of the funds].

Enclosed with this letter is a detailed business plan that outlines our objectives, market analysis, and financial projections.

I would greatly appreciate the opportunity to discuss this proposal with you further. Thank you for considering our request for funding.

Sincerely,
[Your Name]
[Your Position]
[Your Company Name]