

Complaint Regarding Postal Service Delivery Issues

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service Department
[Postal Service Name]
[Postal Service Address]
[City, State, Zip Code]

Dear Sir/Madam,

I am writing to formally complain about the ongoing delivery issues I have been experiencing with your postal service. My name is [Your Name], and I am a customer residing at [Your Address].

On [specific date], I sent a parcel to [recipient's address] using your service. The tracking number for this shipment is [Tracking Number]. Despite being promised a delivery date of [promised delivery date], the parcel has yet to arrive.

I have tried to reach your customer service multiple times, but I have not received any satisfactory response regarding the delay. This situation has caused significant inconvenience, and I believe it is essential to address the matter promptly.

I kindly request an update on the status of my parcel and a reasonable explanation for this problem. I appreciate your immediate attention to this matter and hope to receive a resolution soon.

Thank you for your assistance.

Sincerely,
[Your Name]