

# Course Drop Confirmation

Date: [Insert Date]

Dear [Student's Name],

This letter is to confirm that you have successfully dropped the course:

**Course Title:** [Course Name]

**Course Code:** [Course Code]

**Semester:** [Semester/Year]

If you have any questions or need further assistance, please feel free to contact the academic office.

Best regards,

[Your Name]

[Your Position]

[Institution Name]

[Contact Information]