

Request for International Shipping Options

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inquire about the international shipping options available for my recent order placed on [Order Date] with order number [Order Number].

As I am planning to ship products to [Destination Country or City], I would appreciate it if you could provide me with details regarding:

- Available shipping methods
- Shipping costs
- Estimated delivery times
- Any tracking information
- Customs duties or taxes that may apply

Thank you for your assistance. I look forward to your prompt response so I can finalize my shipping arrangements.

Sincerely,

[Your Name]