

[Community Festival Name]

Date: [Insert Date]

[Sponsor's Name]

[Sponsor's Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Sponsor's Name],

We are excited to announce the upcoming [Community Festival Name], which will take place on [insert date] at [insert location]. This festival celebrates our vibrant community and will feature local artists, food vendors, and activities for all ages.

We are seeking promotional sponsorship from [Company Name] to help make this festival a success. Your contribution will support various aspects of the event, including entertainment, logistics, and promotional materials. In return, we offer a range of sponsorship benefits, including [insert benefits such as logo placement, booth space, etc.].

We believe that partnering with [Community Festival Name] is a valuable opportunity for [Company Name] to increase its visibility in the community and demonstrate your commitment to local initiatives. We anticipate more than [insert number] attendees, providing significant exposure for your brand.

We would love to discuss how we can work together and tailor a sponsorship package that suits your needs. Please feel free to reach out to me at [insert phone number] or [insert email] to schedule a meeting or for any questions.

Thank you for considering this opportunity. We look forward to the possibility of partnering with [Company Name] to create an unforgettable community event.

Sincerely,

[Your Name]

[Your Title]

[Organization Name]

[Organization Address]

[Phone Number]

[Email Address]