

Request for Financial Support

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. My name is [Your Name] and I am reaching out to seek your support for an upcoming charity run I will be participating in on [date of the event]. The event aims to raise funds for [briefly state the charity cause].

As an active member of our community, I am committed to making a difference and believe that with your support, we can achieve our fundraising goals. I am seeking sponsorship of [insert amount or type of support] to help cover [explain what the funds will be used for, e.g., registration, materials, or donations].

In return for your support, we would be delighted to promote your business by [describe how you will acknowledge the sponsor, e.g., logo on event materials, social media mentions]. This is a great opportunity for [Company Name] to demonstrate community involvement and engagement.

Thank you for considering my request. I would be thrilled to discuss this opportunity further and how we can work together to support [charity cause]. I look forward to hearing from you soon.

Warm regards,

[Your Name]

[Your Title or Position, if applicable]