

# Mortgage Service Issue Resolution

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email]

[Your Phone Number]

[Mortgage Company Name]

[Company Address]

[City, State, ZIP Code]

Dear [Mortgage Company Representative Name],

I am writing to address an issue I encountered with my mortgage service concerning [briefly describe the issue, e.g., payment processing delays, incorrect account information, etc.]. My account number is [Your Account Number].

Despite [details of previous communication or attempts to resolve the issue], the problem remains unresolved. I kindly request your assistance in resolving this matter promptly.

Thank you for your attention to this issue. I look forward to your timely response.

Sincerely,

[Your Name]