

Mortgage Loan Servicing Concerns

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Subject: Mortgage Loan Servicing Concerns

Dear [Lender's Name],

I am writing to formally express my concerns regarding the servicing of my mortgage loan (Loan number: [Insert Loan Number]). I have encountered several issues that I believe require your urgent attention.

Firstly, [describe the first concern, e.g., payment processing delays, error in account statements]. This has caused significant confusion and stress, as I rely on accurate information regarding my loan status.

Additionally, [describe the second concern, e.g., lack of communication, difficulty reaching customer service]. I believe timely and clear communication is essential to resolve these issues effectively.

Finally, [describe any other relevant concerns, e.g., fees charged incorrectly, terms not reflected correctly]. I request a thorough review of my account and a response detailing the steps that will be taken to rectify these issues.

I appreciate your attention to this matter and look forward to your prompt response.

Sincerely,

[Your Name]