

Notification of Service Term Updates

Dear [Customer Name],

We hope this message finds you well. We are writing to inform you about important updates to our service terms that will take effect on [Effective Date].

The key updates include:

- [Update 1: Description]
- [Update 2: Description]
- [Update 3: Description]

We encourage you to review the updated terms at your earliest convenience. You can find the full details on our website at [Website URL].

If you have any questions or concerns regarding these changes, please do not hesitate to reach out to us at [Contact Information].

Thank you for your understanding and continued support.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Contact Information]