

# End of Temporary Employment Letter

Date: [Insert Date]

[Employee's Name]

[Employee's Address]

[City, State, Zip Code]

Dear [Employee's Name],

We would like to take this opportunity to thank you for your hard work and dedication during your time with us as a temporary employee. Unfortunately, your assignment will be ending on [insert end date], as previously discussed.

If you have any questions regarding your last pay period or any other concerns, please feel free to reach out to the HR department.

We appreciate your contributions and wish you all the best in your future endeavors.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Contact Information]