

Rental Contract Guidelines

Date: [Insert Date]

To: [Tenant's Name]

Address: [Tenant's Address]

Dear [Tenant's Name],

We are pleased to provide you with the guidelines for the rental contract for the property located at [Property Address]. Please review the following important points:

1. Lease Duration

The rental contract will commence on [Start Date] and will terminate on [End Date].

2. Rent Payment

The monthly rent will be [Rent Amount] due on the [Due Date] of each month.

3. Security Deposit

A security deposit of [Deposit Amount] is required before moving in. This will be refundable upon lease termination, subject to conditions.

4. Maintenance Responsibilities

The tenant is responsible for routine maintenance and reporting any major issues promptly to the landlord.

5. Termination Conditions

Notice of termination must be provided at least [Notice Period] days before moving out.

Please confirm your understanding of these guidelines and don't hesitate to reach out with any questions. We look forward to having you as a tenant.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]