

# Credit Card Charge Dispute Letter

Your Name  
Your Address  
City, State, Zip Code  
Email Address  
Phone Number  
Date: [Insert Date]

Customer Service  
[Credit Card Company Name]  
[Credit Card Company Address]  
City, State, Zip Code

Subject: Dispute of Erroneous Fees on Account [Your Account Number]

Dear Customer Service Team,

I am writing to dispute a charge associated with my credit card account [Your Account Number]. Upon reviewing my latest statement dated [Insert Statement Date], I noticed an erroneous fee of [Amount] charged on [Date of Charge]. I believe this fee was incorrectly applied as I did not engage in any activity that would warrant such a charge.

Details of the disputed charge:

- Charge Amount: [Amount]
- Date of Charge: [Date]
- Description: [Description of Fee]

Enclosed are copies of relevant documents supporting my dispute, including my account statement and any correspondence related to this matter.

I kindly request that the erroneous charge be reviewed and removed from my account. I would appreciate your prompt attention to this issue and look forward to your response within 30 days.

Thank you for your assistance.

Sincerely,  
[Your Name]