

# **Request for No Objection Certificate to Release Employment Bond**

Date: [Insert Date]

To,  
[Recipient's Name]  
[Recipient's Position]  
[Company's Name]  
[Company's Address]

Subject: Request for No Objection Certificate for Employment Bond Release

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request a No Objection Certificate (NOC) to facilitate the release of my employment bond.

As you are aware, I [briefly explain your circumstances - e.g., completed my tenure, accepted a new job, etc.], and as per the company's policies, I understand that an NOC is required to clear any pending obligations tied to my employment.

I kindly request your support in issuing the NOC at your earliest convenience. This would greatly assist me in progressing with my future endeavors. Should you need any further information or documentation to process my request, please do not hesitate to contact me.

Thank you for your understanding and assistance. I look forward to your prompt response.

Warm regards,  
[Your Name]  
[Your Job Title/Position]  
[Your Contact Information]