

# Appeal for Employment Bond Waiver

Date: [Insert Date]

To,

[Manager's Name]  
[Company's Name]  
[Company's Address]

Dear [Manager's Name],

I hope this message finds you well. I am writing to formally request a waiver for the employment bond that was signed at the beginning of my tenure with [Company's Name]. Due to [briefly state the reason, e.g., personal circumstances, job offer from another company, etc.], I find myself in a position where I am unable to fulfill the bond obligations.

I have greatly valued my time at [Company's Name] and appreciate the opportunities I have been afforded. I am committed to ensuring a smooth transition, and I am willing to assist in training my replacement or finalizing any outstanding work during my notice period.

I kindly ask you to consider my request for a waiver of the employment bond. I am more than willing to discuss this matter further and provide any additional information you may need.

Thank you for considering my appeal. I look forward to your understanding and support.

Sincerely,

[Your Name]  
[Your Position]  
[Your Contact Information]