

# Request for Resolution

**Date:** [Insert Date]

**To:** [Vendor's Name]

**Address:** [Vendor's Address]

Dear [Vendor's Name],

I hope this message finds you well. I am writing to formally bring to your attention the issues we encountered with the wedding services provided on [Date of Wedding] at [Venue].

We had expected a flawless experience based on our discussions and contracts but unfortunately faced several challenges, including:

- [Describe specific complaint #1]
- [Describe specific complaint #2]
- [Describe specific complaint #3]

These issues significantly impacted our special day, as well as the overall enjoyment of our guests.

In light of these circumstances, we would appreciate it if you could address these concerns promptly. I would like to request a resolution in the form of [suggest your resolution, e.g., partial refund, free services, etc.].

Thank you for your attention to this matter. I look forward to your prompt response so we can resolve this issue amicably.

Sincerely,

[Your Name]

[Your Contact Information]