

Grievance Regarding Wedding Services

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Recipient's Name
Company Name
Company Address
City, State, Zip Code

Dear [Recipient's Name],

I am writing to formally express my dissatisfaction with the wedding services provided by [Company Name] on [Date of Event]. Unfortunately, the services fell short of the expectations set during our initial consultations.

To be specific, the issues included:

- Delayed setup time which caused chaos during the ceremony.
- Incomplete decoration as per our agreed-upon contract.
- Poor quality of food served to guests.
- Lack of professionalism from staff members.

These lapses caused significant distress to both myself and my guests on what should have been a joyous occasion, and I believe it is important for you to be aware of the impact this had on our overall experience.

I would appreciate a prompt response to this grievance, including information on how you plan to address these concerns. I look forward to your reply.

Thank you for your attention to this matter.

Sincerely,
[Your Name]