

Complaint Letter Regarding Wedding Vendor Issues

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Date: [Insert Date]

[Vendor's Name]

[Vendor's Company Name]

[Vendor's Address]

[City, State, Zip Code]

Subject: Complaint Regarding Wedding Services

Dear [Vendor's Name],

I am writing to formally express my dissatisfaction with the services provided by [Vendor's Company Name] on [Date of Wedding]. Despite my expectations and prior agreements, I encountered several issues that greatly impacted my wedding experience.

Firstly, [describe the first issue, e.g., "the floral arrangements were not as discussed and did not match the agreed-upon colors."]. In addition, [mention the second issue, e.g., "the catering service was delayed, causing us to rush through our reception."].

These issues not only caused disappointment but also added unnecessary stress to what was meant to be a joyful occasion. I would appreciate it if you could address these concerns promptly and provide a resolution, such as [suggest a possible resolution, e.g., "a partial refund or a formal apology."]

I look forward to your timely response to this matter.

Thank you for your attention.

Sincerely,

[Your Name]