

Job Application Denial Letter

Date: [Insert Date]

[Applicant's Name]

[Applicant's Address]

[City, State, Zip Code]

Dear [Applicant's Name],

Thank you for your interest in the [Job Title] position at [Company Name]. We appreciate the time you took to apply and participate in the interview process.

After careful consideration, we regret to inform you that we have chosen to move forward with another candidate who we feel more closely meets the qualifications for this position.

We encourage you to apply for future openings that match your skills and experience. We appreciate your interest in [Company Name] and wish you the best in your job search.

Thank you again for your application.

Sincerely,

[Your Name]

[Your Job Title]

[Company Name]

[Company Address]