

Letter of Lease Termination Fee Negotiation

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Landlord's Name
Landlord's Address
City, State, Zip Code

Dear [Landlord's Name],

I hope this message finds you well. I am writing to discuss the lease agreement for [Your Apartment/Unit Number] at [Property Address]. Due to unforeseen circumstances, I am considering an early termination of my lease.

As per our lease agreement, I understand that an early termination fee of [amount] is stipulated. However, I would like to propose a negotiation regarding this fee. I have been a reliable tenant, and I believe a reduction or waiver of this fee could be mutually beneficial.

I am committed to ensuring a smooth transition and am willing to assist in finding a new tenant if required. I appreciate your understanding and am hopeful we can reach an amicable agreement.

Thank you for considering my request. I look forward to your prompt response.

Sincerely,
[Your Name]