

Letter Regarding Broken Lease Financial Obligation

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]

[Landlord's Name]
[Landlord's Address]
[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to discuss the financial obligations related to the broken lease for the property located at [Property Address].

Due to [brief explanation of circumstances leading to the lease termination], I was unable to fulfill the remainder of my lease agreement. I appreciate your understanding in this matter and would like to propose a discussion regarding the financial aspect of the broken lease.

I understand that the lease agreement includes stipulations regarding [mention relevant clauses, if applicable]. I would like to seek an arrangement that is mutually beneficial and allows for a smooth resolution.

Could we schedule a time to discuss this further? I am hopeful that we can come to an agreement on the outstanding financial obligations.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]