

Job Acceptance Letter

Date: [Insert Date]

[Employer's Name]

[Company's Name]

[Company's Address]

Dear [Employer's Name],

I am thrilled to accept the offer for the [Job Title] position at [Company's Name], which I received on [Offer Date]. I appreciate the confidence you have shown in me, and I am excited to join your team.

Before I officially accept the offer, I would like to discuss the proposed salary of [Initial Salary Offer]. Based on my research and industry standards, I believe a salary of [Desired Salary] would reflect my skills and experience more accurately.

I am looking forward to your understanding and hopefully a positive response. Thank you once again for this opportunity, and I am eager to contribute to [Company's Name].

Sincerely,

[Your Name]

[Your Phone Number]

[Your Email Address]