

Interview Confirmation

Dear [Candidate's Name],

We are pleased to confirm your interview for the position of [Job Title] at [Company Name].
Below are the details of your interview:

- **Date:** [Insert Date]
- **Time:** [Insert Time] [Time Zone]
- **Platform:** Zoom
- **Meeting Link:** [Insert Zoom Link]
- **Meeting ID:** [Insert Meeting ID]
- **Passcode:** [Insert Passcode]

Please ensure you have a stable internet connection and have Zoom installed on your device prior to the meeting.

We look forward to speaking with you soon!

Best regards,

[Your Name]
[Your Job Title]
[Company Name]
[Contact Information]