

Dear [Candidate's Name],

We are pleased to inform you that you have been selected for an interview for the part-time position of [Job Title] at [Company Name].

Your interview is scheduled for [Date] at [Time]. It will take place at [Location/Platform for virtual interview]. Please plan to arrive a few minutes early.

We look forward to discussing your qualifications and experience. If you have any questions or need to reschedule, please do not hesitate to contact us at [Contact Information].

Thank you, and we look forward to meeting you soon!

Best regards,

[Your Name]

[Your Job Title]

[Company Name]

[Contact Information]