

Interview Confirmation

Dear [Candidate's Name],

We are pleased to confirm your interview for the Executive Role at [Company Name]. Below are the details of your interview:

- **Date:** [Date]
- **Time:** [Time]
- **Location:** [Location/Virtual Link]
- **Interviewer(s):** [Interviewer Names]

Please feel free to reach out to us if you have any questions or need further assistance.

We look forward to meeting you!

Best regards,

[Your Name]

[Your Job Title]

[Company Name]

[Contact Information]