

# Inquiry About Tutoring Service Policies

Dear [Tutoring Service Name],

I hope this message finds you well. My name is [Your Name], and I am interested in your tutoring services for [specify subject or grade level]. Before proceeding, I would like to inquire about your policies regarding the following:

- Session cancellation and rescheduling
- Payment terms and refund policy
- Qualifications and background checks of tutors
- Trial session availability
- Health and safety protocols (if applicable)

Thank you for your time. I look forward to your response to help me make an informed decision.

Sincerely,

[Your Name]

[Your Contact Information]