

Formal Invitation to Our Annual Charity Fundraising Gala

Dear [Recipient's Name],

We are pleased to invite you to the Annual Charity Fundraising Gala in support of [Charity Name]. Join us for an evening of elegance, community, and generosity.

Date: [Date]

Time: [Start Time] - [End Time]

Venue: [Venue Name]

Address: [Venue Address]

This enchanting evening will feature a gourmet dinner, inspiring guest speakers, and live entertainment. Your participation will make a significant difference in the lives of [describe beneficiaries] and help us reach our fundraising goals.

Please RSVP by [RSVP Date] to confirm your attendance.

Dress Code: [Formal/Cocktail Attire]

We look forward to celebrating with you and making a positive impact together.

Sincerely,

[Your Name]

[Your Title]

[Charity Name]

[Contact Information]