

# **Subject: Concern Regarding Event Photography Delivery**

Date: [Insert Date]

Dear [Photographer's Name],

I hope this message finds you well. I am writing to express my concern regarding the delivery of the photographs from the [Event Name] held on [Event Date]. As we discussed, the timely receipt of these images is crucial for our upcoming promotion and documentation.

It has been [insert time since the event] since the event, and I have yet to receive any updates on the status of the photos. I kindly request an update on when we can expect to receive the completed photography.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]

[Your Contact Information]