

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I am writing to formally complain about persistent plumbing issues in my apartment [your apartment number] that require your immediate attention.

Despite my previous notifications, the problems have not been resolved. Specifically, I am experiencing [describe the plumbing issues, e.g., leaking pipes, clogged drains, malfunctioning toilet, etc.]. This has caused significant inconvenience and may lead to further damage if not addressed promptly.

Please arrange for a professional inspection and repair at your earliest convenience. I appreciate your prompt attention to this matter.

Thank you for your cooperation.

Sincerely,

[Your Name]